

IEIC Work Plan

July 1, 2020 – June 30, 2021

Please submit a completed work plan to Cat Tamminga by June 14, 2020 at cat.tamminga@state.mn.us

Goal #2	Activity/Deliverable What will you do to achieve the goal?	Measureable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with 2020-2021 work plan)
Hire IEIC Facilitator to coordinate and facilitate Region 6 IEIC Meetings	Prepare & distribute agenda, minutes, work plans, relevant documents and information	IEIC member feedback	Quarterly	IEIC facilitator	\$8,500.00	(4) Quarterly meetings were held. Three were in-person and one virtual. Attendance averages 19 members.
	Co-chair liaison	IEIC co-chair feedback	Ongoing	IEIC facilitator		(1) contracted facilitator to assist rotating chairs continues to work well
	Recruit IEIC members	IEIC member roster, having (2) regular and (1) alternate from each county	As needed	IEIC facilitator		This is an ongoing effort and all IEIC members work at replacing and recruiting members. Several retirements resulted in (8) new members. (2) members from mental health and economically underserved
	IEIC member roster	Review at quarterly IEIC meetings	Within (3) weeks of quarterly meetings	IEIC facilitator		Less scheduled Meetings of the Minds and ICC Meetings. Statewide discussions and sharing best practices are very helpful and bring new ideas
	IEIC/ICC/MDE meetings	Participation in calls, emails, virtual meetings, retreats	As scheduled	IEIC facilitator		
Goal #2 Budget Total:					\$8,500.00	

